



FORM 1 - DIRECTION TO TRANSFER SECURITIES ELECTRONICALLY FOR CHARITABLE DONATION

Step 1: Donor completes this form and **submits to donor's broker.** (Do **NOT** send this form to CFKA)

NOTE: As this contains confidential information, we recommend faxing, delivering hard copy, or sending by secure email

Step 2: Donor's broker MUST execute the transfer before completing step 3.

Step 3: Donor's broker to sign & send this form to CFKA's broker, CIBC Wood Gundy (Contact information below)

To: Donor's Broker Information

Brokerage Firm: _____

RE: Account #: _____

From: Donor Information

Donor's Name: _____ Email: _____

Address: _____ Phone: _____

City: _____ Province: _____ Postal Code: _____

Transfer of Securities Instructions

You are hereby directed to transfer electronically the following securities representing a charitable gift from my account to CIBC World Markets Inc., **DTC #5030; CUIDS: WGDB; FINS: #T079**
Account Transfer Dept, BCE Place 161 Bay Street, 4th Floor, Toronto, Ontario, M5J 2S8 for deposit to:
Account #: 470-05396-14; Community Foundation for Kingston & Area

Number of Shares

Name of Security

Please execute this transfer immediately upon receipt of this notice and acknowledge receipt of this direction by signing below and sending a signed copy of this form to **CIBC Wood Gundy at Lisa.Wittur@cibc.com**

Donor Signature _____

Date: _____

Print Name: _____

To be Completed by Donor's Broker (as confirmation the transfer has been executed)

I acknowledge receipt of this direction to transfer and sent a signed copy of this form to CIBC Wood Gundy **FAX: 613.531.5523** or **VIA SECURE EMAIL** to **Lisa.Wittur@cibc.com**

Printed Name of Broker: _____

Phone Number: _____

Signature of Broker _____

Date: _____