



FORM 1 - DIRECTION TO TRANSFER SECURITIES ELECTRONICALLY FOR CHARITABLE DONATION

Step 1: Donor completes **this form** and submits to donor's broker.

Step 2: Donor completes **Form 2** and submits to Community Foundation for Kingston & Area.

Step 3: Donor's broker **MUST** execute the transfer before completing step 4.

Step 4: Donor's broker to sign & send **this form** to CFKA's broker (Contact information below)

To: Donor's Broker Information

Brokerage Firm: _____

RE: Account #: _____

From: Donor Information

Donor's Name: _____ Email: _____

Address: _____ Phone: _____

City: _____ Province: _____ Postal Code: _____

Transfer of Securities Instructions

You are hereby directed to transfer electronically the following securities representing a charitable gift from my account to **CIBC World Markets Inc., DTC #5030; CUIDS: WGDB; FINS: #T079**
Account Transfer Dept, BCE Place 161 Bay Street, 4th Floor, Toronto, Ontario, M5J 2S8 for deposit to:
Account #: 470-05396-14; Community Foundation for Kingston & Area

Number of Shares

Name of Security

Please execute this transfer immediately upon receipt of this notice and acknowledge receipt of this direction by signing below and emailing a signed copy of this form to **Lindsay Pickering at CIBC Wood Gundy, VIA SECURE EMAIL to lindsay.pickering@cibc.ca** (or by faxing 613.531.5523)

Donor Signature _____

Date _____

Print Name _____

To be Completed by Donor's Broker (as confirmation the transfer has been executed)

I acknowledge receipt of this direction to transfer and emailed a signed copy of this form to **Lindsay Pickering at CIBC Wood Gundy lindsay.pickering@cibc.ca** (or by fax 613.531.5523)

Printed Name of Broker _____

Phone Number _____

Signature of Broker _____

Date _____